



10505 N. College Ave.
Indianapolis, IN 46280
317.846.6611 • weihe.net

Position: CAD Technician, Commercial Site Engineering

Location: Indianapolis, IN

If you have a passion for the built environment, prefer to be involved on exciting projects from start to finish, and enjoy collaborating with your teammates to serve and delight clients, you and your career are going to thrive at Weihe Engineers. It's a front-row seat to retail, mixed-use, campus, office, industrial, restaurant, healthcare, and education projects across the country.

Established in 1960 and with nearly 90 employees, Weihe Engineers enables its clients with site development projects across the Midwest to build with confidence. Our passionate and experienced professionals deliver best-in-class land surveying, civil engineering, sustainable design, and landscape architecture services.

As a CAD Technician, you'll be working on a dedicated team and working closely with a Project Manager, Project Engineer, and a Project Designer. Together, you'll serve long-term, loyal, national-brand clients helping to drive projects to completion. You will be responsible for preparing a project's construction documents utilizing AutoCAD Civil 3D software and related design applications such as AutoTurn and Geolocation. In doing so, you will leverage the company's technical standards while serving as the "initial set of eyes" for monitoring the construction documents' quality, completeness, and legibility.

Your career path can be technical and entrenched in engineering design to become a Project Designer or Sr. Project Designer. And, our Career Development Program will help you get there.

Our Requirements:

- High school diploma
- Pursuing a certificate or degree in computer-aided design/drafting is a plus (not mandatory)
- Experience utilizing CAD software
- Experience in AutoCAD Civil 3D is a plus (not mandatory)
- Experience related to civil engineering and real estate development projects is a plus (not mandatory)

Your Skills:

- Ability to work productively and proactively in a dedicated team setting and independently when needed.

Your Skills (cont'd):

- Execution of assigned tasks with a high level of accuracy, attention to detail, and thoroughness.
- Planning skills that allow for a logical approach to compiling and translating design data into a process that results in the efficient production of construction documents.
- Willingness to learn aspects of civil engineering design and how various design components relate to each other and are compiled to complete the design process.
- Ability to provide quality assurance and quality control (QA/QC) regarding the overall appearance of the construction documents, completeness of the information and accuracy of the information utilizing the Weihe Engineers' Standards Manual as well as any specific department related checklists.
- Ability and willingness to research and propose new or innovative approaches to improve the design and construction document preparation process.
- Strong written, oral communication and interpersonal skills that allow for effective communication with teammates.
- Strong math skills, particularly geometry.
- Excellent time management, organizational, and multi-tasking skills to meet project deadlines within established budgets.
- Willingness to assist others as needed and as assigned by your Project Manager.
- Desire personal and professional growth to become a mentor to new and less experienced technicians to improve their skills and overall department efficiency.

Compensation and Benefits

- Competitive salary
- Comprehensive benefits package including health insurance, 401(k) and paid time off.
- Opportunities for professional growth and advancement.
- Supportive work environment with a focus on teamwork and innovation.